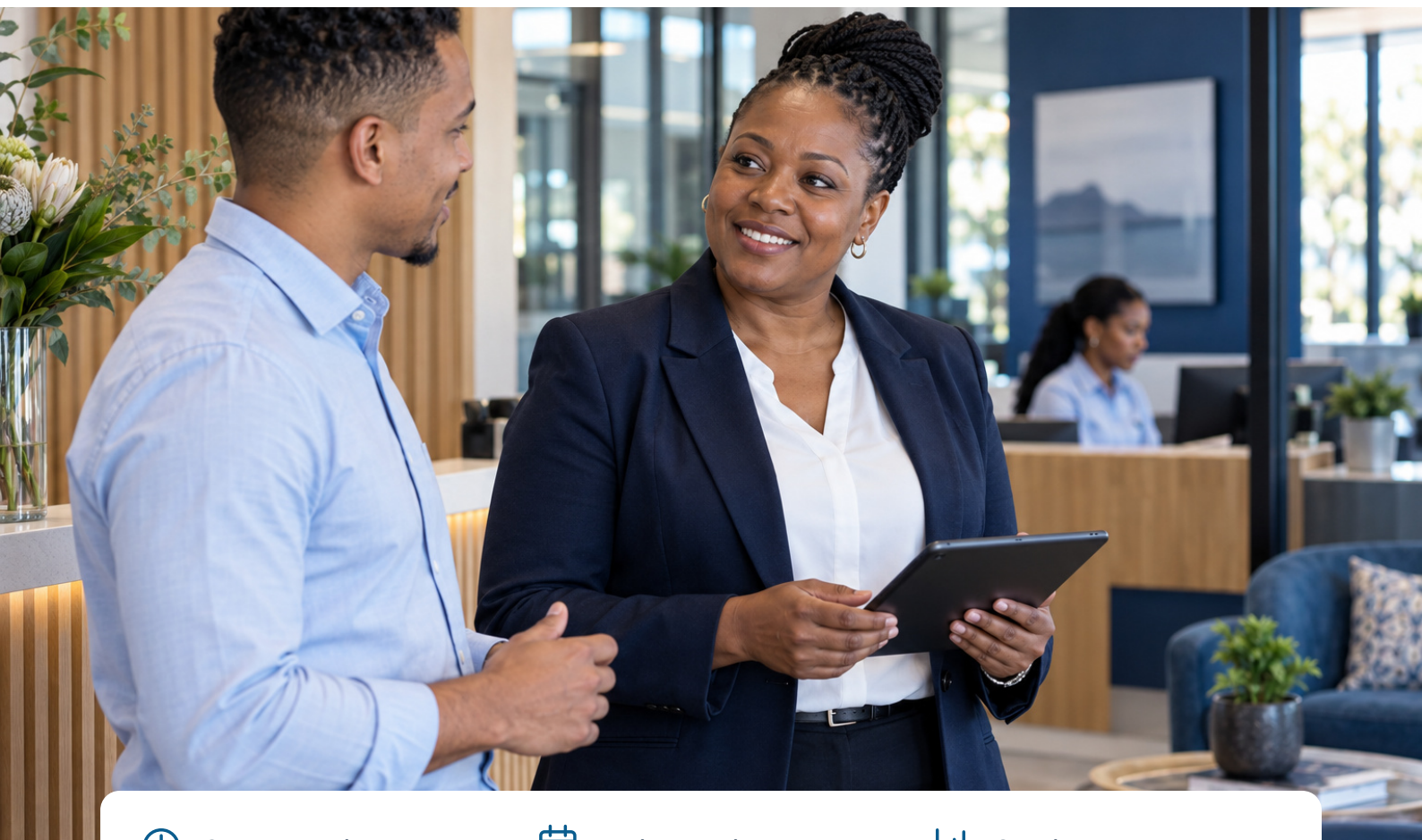




CLOUD TIME & ATTENDANCE

A clearer view of every workday.

Connect your people, clockings and working rules.
Give every team a clearer picture of time.



Capture attendance



Apply your rules



See what matters

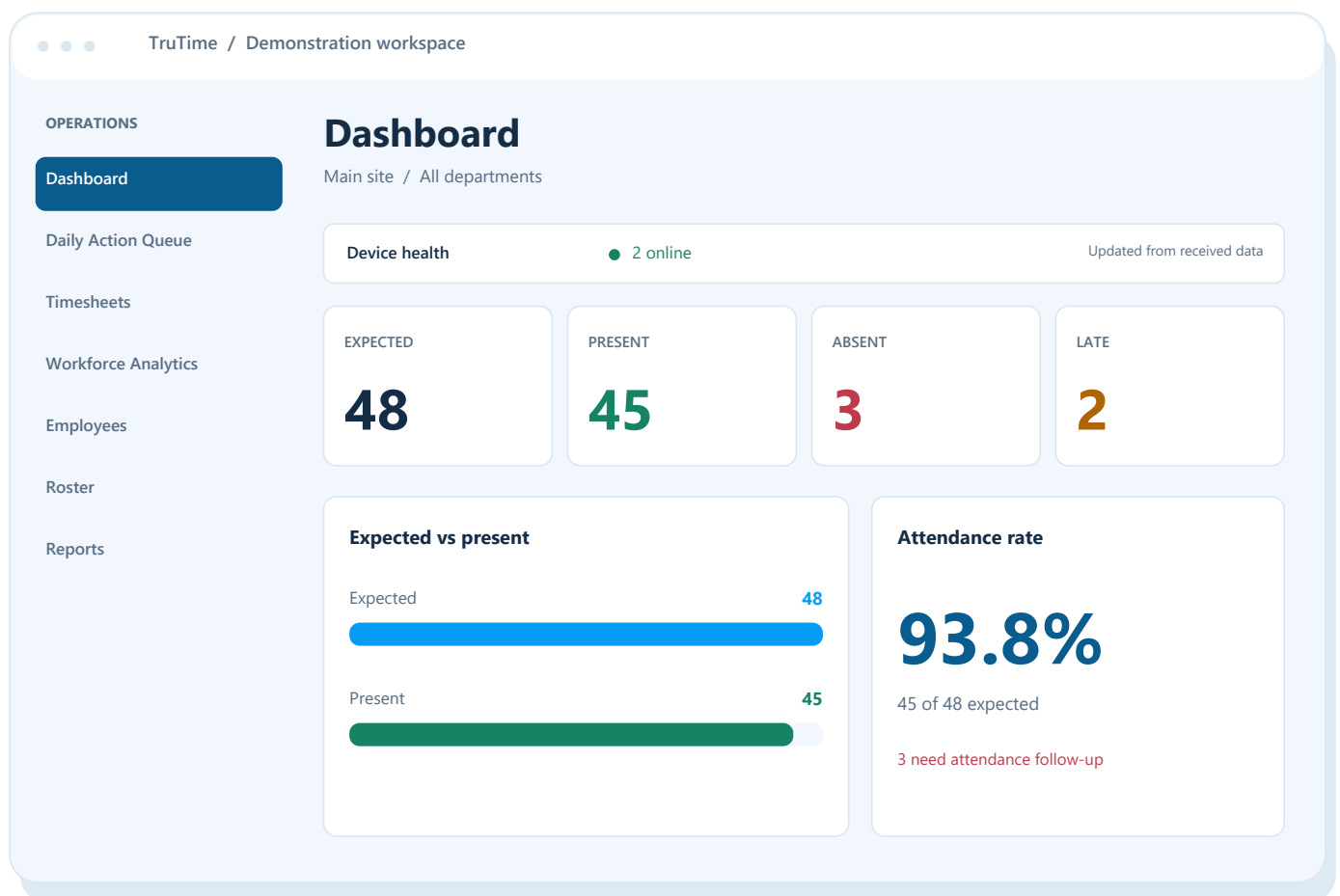
Attendance. Anytime. Anywhere.

Web-based operations. Mobile workforce tools.
Connected clocking devices.

THE CONNECTED WORKPLACE

One platform. The attendance picture.

Bring employee records, schedules, clockings and daily review into a connected cloud workspace.



Illustrative product view. Demonstration data; not a live customer workspace.



People & structure

Organise employees by site, department and other company fields. Import or update records by CSV.



Schedules & rosters

Link employees to Shift Schedules and Pay Cycles. Review assignments in the roster and calendar.



Shared daily results

Dashboards, daily review, timesheets and reports draw on saved Daily Results.

DAILY OPERATIONS

Turn exceptions into action.

See who is expected, who has clocked and where a manager needs to follow up. Move from a headline number to the employee and the evidence.

Daily Action Queue		
All permitted employees		
EMPLOYEE	ATTENDANCE	FOLLOW-UP
Employee 104 07:58 - no clock-out	Present	Missing clocking
Employee 118 08:12 - 17:04	Present	Late arrival
Employee 132 No recorded clocking	Absent	Review absence

Illustrative product view. Demonstration data.

01

Review

Inspect the clockings, daily totals and calculation explanation.

02

Resolve

Record corrections, leave or adjustments with the right permissions.

03

Authorise

Review overtime and exceptions before the period is signed off.

Clear accountability. Role-based permissions keep managers within their permitted employee scope. Attendance corrections and Pay Period actions leave an audit trail.

RULES THAT FIT YOUR BUSINESS

Your working rules. Applied consistently.

Configure the way a day is calculated, then define how those daily totals contribute to the Pay Period.

01

Day Frames

Build the working day.

- ✓ Rounding windows and time rules
- ✓ Breaks, short time and overtime
- ✓ Ordered allocations and formulas
- ✓ Conditional and previous-day inputs

02

Pay Cycles

Build the reporting period.

- ✓ Weekly, monthly and custom dates
- ✓ Rules over daily time categories
- ✓ Formulas using prior-period totals
- ✓ Validation, approval and locking

MAKE THE CALCULATION UNDERSTANDABLE

07:52 → 08:00 → 17:00 → 8:00

Actual IN

Rule-adjusted IN

Actual OUT

Normal hours

Example: 08:00-17:00 day, 60-minute unpaid break, no overtime.

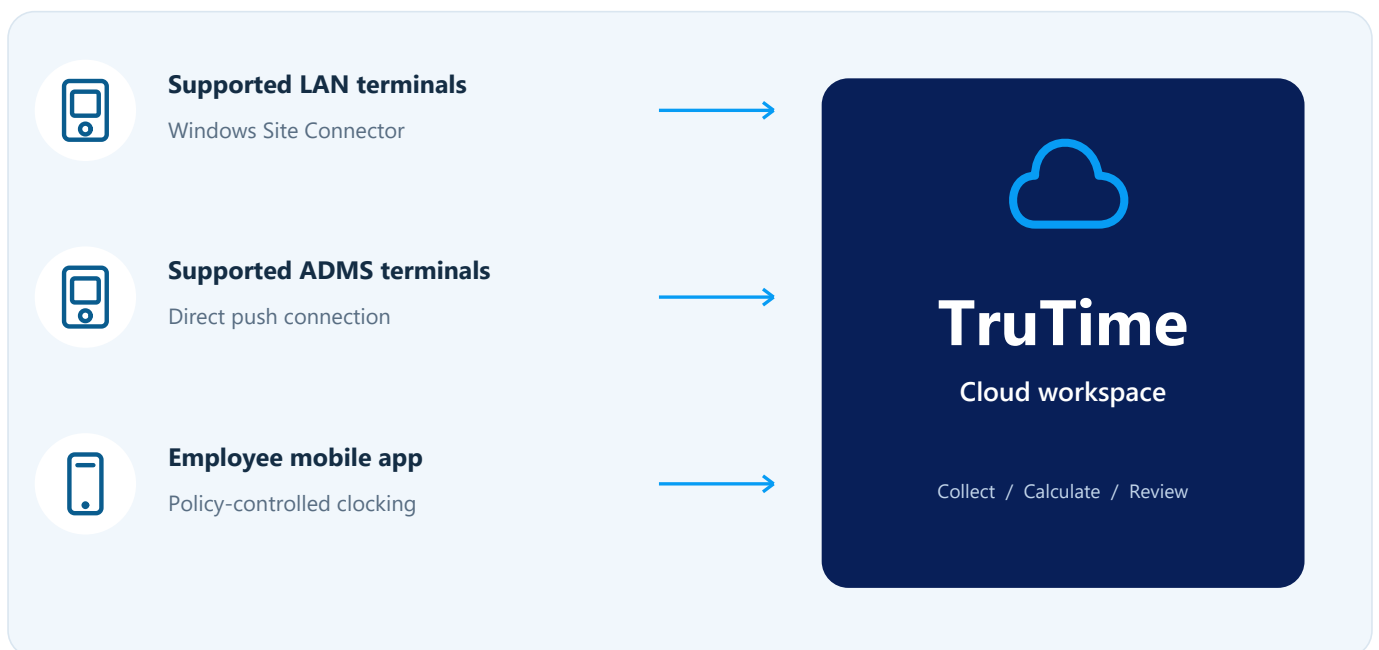
More than fixed thresholds. Build formulas using addition, subtraction, multiplication, division, minimums, maximums and conditions.

Configured by authorised setup users. Day-to-day users link employees to the right schedules.

CONNECTED CLOCKING

Connect the way your teams clock.

Bring supported biometric terminals and mobile clocking into TruTime, with visibility of the connection and delivery status.



Keep clockings moving

The Site Connector archives collected source data locally and retries queued uploads after an interruption. Retained biometric credentials use encrypted tenant storage.



Set up teams in bulk

Assign clocking-area access and use supported bulk profile and credential actions. Check delivery progress in one place.

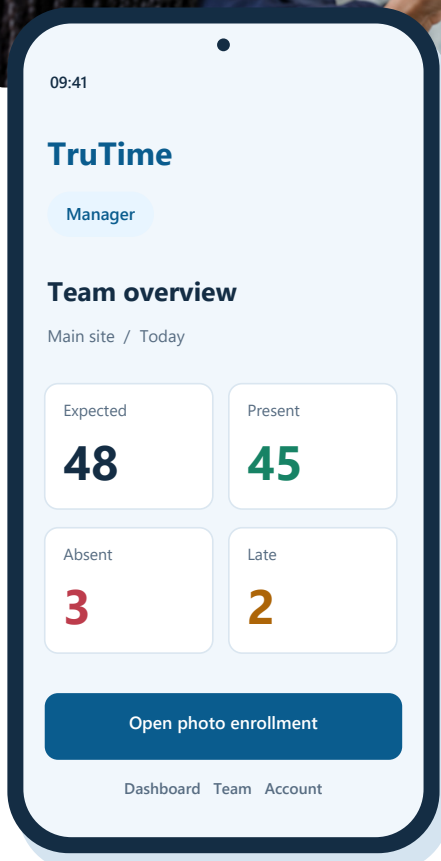


Compatibility first. Hikvision and ZKTeco connection options vary by model, firmware and integration mode. We verify clocking collection and supported enrolment features for your site before rollout.

MOBILE WORKFORCE TOOLS

Your team. In your hand.

Manager visibility and employee self-service, with a switch between views for managers who also need to clock.



For managers

Check expected, present, late and absent employees within your permitted team. Open a colleague's photo enrolment workflow from the app.

For employees

Clock IN and OUT under your location and selfie policy. Submit requests, view timesheets and access published reports.

Android app

Photo enrolment can also update the employee avatar. Delivery requires verified, supported Hikvision terminals.

Illustrative mobile view and photography.

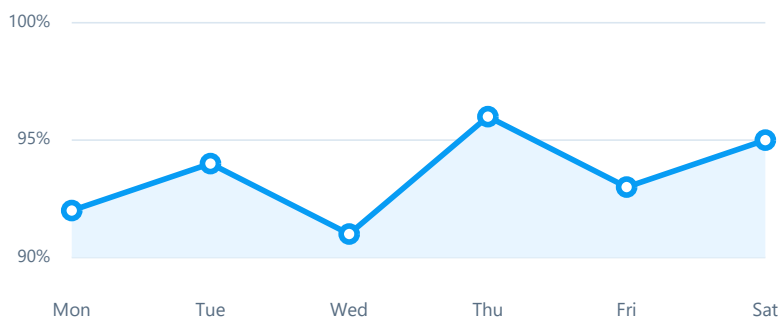
ANALYTICS & REPORTING

Insights worth acting on.

Look beyond today's attendance. Compare periods, sites and departments, then share the detail with the people who need it.

Attendance rate over a period

Illustrative six-day period



ATTENDANCE RATE

93.5%

561 / 600 expected
employee-days

6.5%

absence rate

Demonstration data. Each day has 100 expected employees; leave and holiday exclusions already applied.



Explore the patterns

Attendance, absence, lateness, time loss and missing-clocking percentages with employee drill-downs.



Share the right detail

Run scoped reports for custom dates or Pay Periods. Export CSV or PDF, email a PDF or publish to the app.



Close with control

Validate results, approve the Pay Period and lock it. Reopening requires a recorded reason.

Attendance outputs for payroll preparation. TruTime is not a salary-payment or tax-calculation engine; payroll integration requirements are confirmed separately.



Let's make your workday clearer.

Start with a conversation about your people, working rules and clocking hardware. We'll show you how TruTime can fit your operation.

01

Understand your site

Teams, schedules, reporting needs and existing hardware.

02

Configure & verify

Set up Day Frames, Pay Cycles, permissions and supported devices.

03

Put it into practice

Review sample workdays and train the people who will use TruTime.

CLOUD TIME & ATTENDANCE

Attendance. Anytime. Anywhere.

Web-based operations. Mobile workforce tools.
Connected clocking devices.

Feature availability depends on tenant policy, user permissions, connectivity and verified hardware. Mobile photo enrolment currently requires installer-verified, supported Hikvision terminals via the Site Connector. Terminal acceptance is shown separately from saving a photo.